

**Summary of Director Duties & Expectations**  
**(See Board Governance Policies for complete details)**

MBD Board meetings are important since they engage people in substantive issues and hard decisions, and focus on director education regarding healthy congregations, forward planning, and monitoring progress to plans.

Since the board is small and there are so few meetings, directors are expected to attend ALL meetings and to choose MBD Board meetings over other board/extra-curricular activities they may have on the same date.

Directors are expected to prepare for board meetings by reading and digesting a packet ranging from 20 to 40 pages of material describing district performance and issues. These meetings currently last from 8:30 AM to 3:30 PM on Saturdays. Meetings are held approximately each quarter, plus the Annual Meeting in April, and additional meetings and trainings as may be agreed by the board.

New directors must also attend an Orientation meeting (half day) shortly after being elected at the April Annual Meeting.

Directors are expected to participate in and be responsible for

- Being informed regarding all Board Governance Policies, Executive Team (ET) Limitations Policies, Board- ET Linkage Policies, and Ends Policies,
- Abiding by all MBD Policies,
- Exploring the dreams of our member congregations,
- Having opinions & participating in all board discussions,
- Occasional task force meetings as required,
- Representing/justifying board decisions to constituents,
- Following board behavioral expectations,
- Helping board members & staff stay in right relationship.

All directors must attend Carver Policy Governance Training in Atlanta (two days, Friday & Saturday, in either September or February) within the first 18 months of their term. Expenses for travel, lodging, meals and training are paid by the MBD.

I understand and agree to the duties and the time commitment needed to achieve them as outlined above:

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_